

Happy Hollow School

Student Expectations



HAPPY HOLLOW CORE VALUES

Because kindness matters:

1. We treat all people -- teachers, students, and ourselves, with courtesy and respect.
2. We care for one another, our country and world.
3. We are friendly and cooperative with others.
4. We know right from wrong and take responsibility for our actions.
5. Everyone is safe and has a feeling of belonging.
6. Everyone can learn and strive for excellence.
7. Everyone's health is improved through vigorous physical activity.
8. We try our best, take risks and learn from our mistakes.
9. We feel successful when we work hard and learn new skills.

The way we talk about our HH CORE Values is in our HH Rap Song:

Kindness Matters

K ~ Kind

I ~ Invested in learning

N ~ Need to include

D ~ Determined to do our best

We make **kindness** matter.

We **invest** in learning.

We **need** to include everyone.

We do our best.



RIGHTS AND RESPONSIBILITIES

Every student at Happy Hollow School has certain rights and responsibilities. If a student violates someone else's rights or if a student does not take care of his or her responsibilities, there are consequences.

RIGHTS: a right is something you deserve that no one is allowed to take away from you. At Happy Hollow School, you have the right to be safe, the right to be treated with respect, and the right to be able to learn.

RESPONSIBILITIES: a responsibility is something you are expected to do because it is the right way to behave. No one should have to ask you or make special rules about it. At Happy Hollow School, you are responsible for acting in a manner that keeps you and others safe, you are responsible for treating yourself, others, and the environment and materials with respect, and you are responsible for acting in a way that makes it possible for you and others to learn.

This is what being **respectful** and **responsible** looks like:



1. **Because kindness matters, in the classroom, I**

- follow directions.
- pay attention.
- listen to others' ideas.
- am serious and hardworking about learning.
- ask for help when I need it.
- act in a way so that everyone can learn.
- follow the classroom rules and routines.

2. **Because kindness matters, in the hallways, I**

- always walk.
- stay quiet, remembering to respect others' learning as I walk by.
- stay in line with my class.
- I look at, but don't touch things in the hallways.
- keep the hallways clean, orderly, and attractive.
- leave others' belongings alone.



3. Because kindness matters, in the bus, I

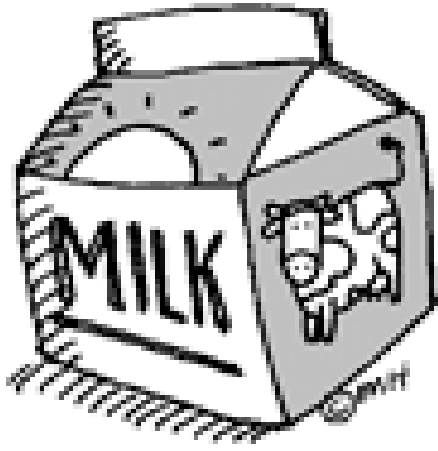
- stay in my seat until it is my turn to get off.
- keep my hands, feet, and backpack, etc. in my own space.
- keep everything inside the bus.
- use a quiet voice, talk only to people close by.
- keep the content of my conversations appropriate.
- keep the bus clean and attractive.
- take turns being first in line at my bus stop.

*Safety is the number one thing!
The bus driver is in charge at all times!*



4. Because kindness matters, in the bathroom, I

- use a quiet voice.
- respect others' privacy.
- flush toilets and wash hands.
- place towels or other paper in trash cans.
- don't climb or play.
- keep sinks clean.
- report problems to my teacher.



5. Because kindness matters, in the cafeteria, I

- use a quiet voice.
- keep my body in my own space at the table.
- talk only to the people sitting nearby.
- keep the content of my conversations appropriate.
- include other students.
- raise my hand if I need help.
- show good manners to others and to all adults.
- recycle milk bottles properly.
- throw all trash into the trash bins.
- clean it up if I drop or spill something.
- ask for permission to leave the cafeteria.
- remain in the first seat that I sat in.
- I respect the property and never destroy the bulletin boards or the student work hanging on them.
- I always respect the flags that represent the countries that make up our world.

6. Because kindness matters, during assemblies and gatherings, I

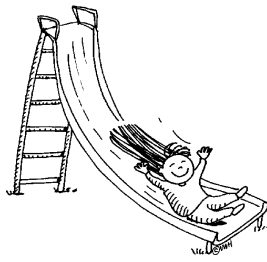
- come in and leave in a quiet orderly way.
- use a school listening look.
- listen respectfully to any presentation.
- sit in my own space.
- stay sitting flat so the people behind me can see.
- raise my hand if I need something.
- clap politely when the presentation ends.



7. Because kindness matters, on field trips, I

- follow all the bus rules during the ride.
- pay attention to directions from the adults in charge.
- move in a quiet orderly way.
- use a school listening look.
- listen respectfully to any presentation.
- raise my hand if I need something or have a question.
- use an appropriate voice and appropriate language.
- clap politely when a presentation ends.
- finish any work that I am supposed to do.
- am a good representative of the community for Happy Hollow School.
- act in a way so that everyone there can learn and enjoy the event.

Safety is the number one thing. My chaperone is in charge at all times.



8. Because kindness matters, on the playground:

- I keep my body under control,
 - never biting,
 - fighting,
 - hitting,
 - kicking
 - or spitting.
- I don't play rough or dangerous games including:
 - bunions,
 - wall-ball,
 - tackle football
 - using, touching, playing with sticks and rocks of any size
 - or any pretend games that are violent. (Imagination is great but I know that I cannot pretend to hurt someone.)
- I stay on the playground where teachers can see me.
 - I do not go into the woods beyond the marked areas.
 - I do not go around the sides of the building or behind or in between the storage units.
- I ask a teacher first if I need to go back into the building.
- I include everyone.
 - I play games fairly.
 - I know that~
 - *Every student gets a turn.
 - *Other students can join in the game.
 - *Every student follows the same rules.
 - *Rules are agreed upon before the game starts.

- I use the structures and equipment appropriately and safely.
 - I bring balls or other toys outside and bring them back inside. (This means if I take out or use equipment of any kind, I return it and treat it with respect.)
 - I get on and off each piece of equipment or section by myself.
 - I do not run, play chase games or tag on or around the equipment.
 - I never eat or drink on the equipment.
 - I go down slides feet first; and I get off at the bottom.
 - I never put things on the slide.
 - I don't jump off equipment.
 - I ride one person on one swing and I only swing back and forth.
 - I use jump ropes for jumping.
- I try to solve my own problems first; then go get a teacher who is able to help me ~ and I keep trying until I am heard.
- I get an adult if I see anything dangerous or destructive, reporting all Double D's to a teacher or other adult immediately. (A Double D is anything dangerous or destructive.)
- I do not bully! If I know of or if I see bullying, I will get an adult.

Safety is the number one thing. The teachers and other adults on the playground are in charge at all times.



9. Because Kindness matters during winter recess:

- I know that snow is not to be thrown in any way and I will not throw snow at any time. (This includes flicking it at another person too.)
- I will not put snow on any of the equipment.
- I know that all grades, no matter the grade must have boots on for any play in an area covered with snow. Teachers on duty will decide if an area is clear enough for play without boots.
- I know coats are required for 1st and 2nd graders. 3rd, 4th, and 5th graders must discuss with their parents what their requirements are around wearing coats. My parents will make it clear to me what is expected.
- I know if I want to engage in any snow play that all students must have complete snow gear for this type of play. This includes boots, snow pants, coats and mittens.
- I know that it is not allowed to build tunnel snow forts. I know I may build free standing forts, but may not tunnel into the side of a snow pile.
- I know there is absolutely no ice, water or mud play.
- I know if I decide to build a fort, structure or snow person, that it is like building a sand castle at the beach. There is no guarantee that it will be there for another recess, just as a sand castle would not be on the beach the next day. However, I also know that purposefully destroying someone's work during a recess is not allowed. I understand that if I do, I will be asked to stand against the wall for the rest of that recess or into the next day if it happens near the end of a recess period.



10. Bullying Behaviors are not kind. Because kindness matters, I know it is important to understand the following so I can avoid bullying and actively work to stop it in our school.

Bullying is repeatedly making someone a target and includes:

- Physical harm
- Emotional harm such as; name calling or excluding verbally, in a written way or with pictures, by using the computer or by using any electronic device (texting, cell phones email, etc.)
- Using a computer, a cell phone or any other electronic device to intentionally target someone in any way
- Damage to the target's property
- Threats
- Making someone feel unsafe at school such as; in the cafeteria, on the playground, in the bathroom or hallway, in any classroom, on buses or on a field trip
- Prevents someone from learning his/her best
- "Getting back or even" with someone for reporting bullying behaviors (retaliation)
- Encouraging bullying behaviors by being a bystander that either supports the bullying or doesn't report it.
- Purposefully makes a false claim about bullying ~ a false accusation.



11. Because Kindness matters, I am respectful when I use technology. I understand the following:

- The Wayland Public Schools has an Acceptable Use/ Internet Safety Policy (AUP/ISP). It is called LARK and each letter stands for something important.

Legal

Appropriate

Responsible

Kind

- I know that when I hear the following words, I will demonstrate the behaviors listed after each one.

Legal - I will:

- Respect copyright laws
- by copying text, pictures and video only with permission.
- by showing where I found information (text, pictures, videos)
- by getting permission to take pictures or video of others.

Appropriate - I will:

- Use the Internet and computers with the teacher's permission and for the purpose that the teacher has requested.
- Use the Internet and computers as a tool for learning.
- Follow online safety guidelines that my teacher has taught me.

Responsible - I will:

- Keep all personal information private, including passwords, user ID's, home address, and phone numbers.
- Respect and care for all school computer equipment.
- Tell an adult if I see anything on the computer or Internet that is inappropriate or that makes me feel uncomfortable.

Kind - I will:

- Be kind to others who I communicate with using the computer or Internet.
- Use appropriate language at all times, when writing or communicating with others.
- Tell an adult if I see, read or hear others being unkind.

I understand that I will only be able to use school technology if I follow these rules.

Note: Any action that breaks the expectations stated under the LARK requirements for acceptable use, will result in an automatic suspension of all privileges that grant students access to technology for school-related purposes for not less than five days or one school week.



12. Cell Phones and Electronic Devices

- I never use cell phones or electronic devices on school property.
- If my mom and dad want me to have them at school, I know that they should be stored in my back pack or book bag.
- I know that I never keep them in any of my pockets and never in my desk
- The only place they can be during a school day is put away in a back pack or book bag.



The following actions are considered to be serious misbehavior and move right to # 4 under consequences:

- Bringing to school any weapon and/or object that could be considered dangerous or harmful
- Major fighting and /or physical abuse
- Racial/ethnic/sexual orientation/religious slurs
- Verbal and /or physical intimidation (bullying)
- Stealing
- Destruction of property
- Leaving the school building or outside area without permission

Consequences

If a student violates someone else's rights, or if a student does not take care of his or her responsibilities, there are **consequences**.

Consequence: A consequence is what happens when there is a problem with a student who violates someone's rights or responsibilities.

1. Consequences may be different for different students. For example, a kindergartener who runs in the hall is probably just learning to be safe. A 5th grader who runs in the hall knows it is not safe and is choosing to violate others' rights to be safe. The 5th grader will have a more serious consequence than the kindergartener in that situation.
2. Sometimes these problems are small, and the consequence is just to apologize and fix it. A student can usually do this himself or herself without needing a teacher. For example, if you bump the table because you are moving too quickly or carelessly, and your friend's markers fall all over the floor, say you are sorry and clean them up.
3. If you cannot apologize and fix the problem, or if you break general rules or are disrespectful, you might have any of these consequences:
 - Have a private talk with the adult in charge.
 - Have a phone call or letter about what you did made to your parent or guardian.

- Fill out a "Think-About-It" sheet
- Write an apology.
- Write a letter to your parents explaining what you did.
- Clean up a mess you made.
- Make an "apology of action" - sorry is not enough. You need to do something to fix hurt feelings.
- Lose privileges. This means, for example, that instead of getting to sit with your friends in class, you may have a private seat or sit with a teacher, or it might mean that you are not allowed to go into the bathroom except when a teacher is with you. Or you might have to sit out at recess time.

4. Sometimes the situation is more serious. If you intentionally hurt someone either physically or emotionally, if you are involved in bullying behaviors or support such behaviors, if you destroy or steal property, if you leave school grounds without permission, or if you break a law, you might have the following serious consequences:

- Have your behavior reported to the principal.
- Have your behavior reported to your parents.
- Have a conference at school with your parents, teacher and the principal.
- Be removed from the classroom.
- Be suspended from Happy Hollow School for a set number of days in accordance with the Town of Wayland school department policy.

- Lose the privilege to ride on the school bus for set number of days.
- Have your behavior reported to the police.

The following actions are considered to be serious misbehavior:

- Bringing to school any weapon and/or object that could be considered dangerous or harmful
- Fighting and /or physical abuse
- Racial/ethnic/sexual orientation/religious slurs
- Verbal and /or physical intimidation (bullying)
- Stealing
- Destruction of property
- Leaving the school building or outside area without permission

Note - The principal or other person in charge has the right to inspect a student's desk or personal belongings if he/she feels it is necessary in order to ensure the safety of any students or adults.



Homework Tips for Students:

- Always put forth your best effort.
- Understand assignments clearly before leaving class
- Bring home the proper materials to complete the assignments
- Talk with your parents and teacher if you have problems with homework
- Budget time properly for long-term assignments
- Complete any work missed due to absence from class
- Utilize classmates and/or class websites if available for assignment information

In our elementary schools our goal is to make students aware that learning occurs in school, at home and in the world around them. Homework should be the result of collaborative efforts, thoughtfully considered and coordinated to improve student learning. We strongly encourage that students and/or parents consult with the classroom teacher as soon as possible when there are questions regarding homework. We strive to make this a positive experience for our students.

These tips are a compilation of excerpts and ideas from the following Homework Guidelines/Policies: Wayland; Sudbury; Newton; Arlington; Medfield; Braintree; Hudson; Wellesley; Shrewsbury; Frederick County, Virginia; California Public School State Standards; Highlands, New Jersey

Please sign this page and return it to your classroom teacher. Signing only indicates that you have reviewed the rules of the school and discussed them at home.

My name is _____ and I promise that I will work my hardest to follow the Happy Hollow School rules.